


<p>REGISTERED OFFICE INDIA POWER CORPORATION LIMITED PLOT NO: X -1,2&amp; 3 BLOCK EP, SECTOR-V,SALT LAKE City, KOLKATA-700091 P : +91 33 6609 4300 / 08 / 09 / 10 F : +91 33 2357 2452 CST No : 19740080255 ,VAT No : 19740080061</p>	<p>CENTRAL OFFICE : INDIA POWER CORPORATION LIMITED SANCTORIA P.O : DISHERGARH DIST , BURDWAN-713333 , W.B. P : +91 341 6600 454 / 455 / 456 / 457 F : +91 341 6600 464</p>	
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**REQUEST FOR OFFER**

<p>TO : XXXXX . , 000000, India Ph: Fax: Contact person : Your Vendor No with us : 101105</p>	<p>Enquiry No./Collective No : 2023005652</p>
	<p>Enquiry Date : 07.02.2023</p>
	<p>BID Closing Date : 14.02.2023</p>
	<p>Type of security Furnished, if Required  NOT APPLICABLE</p>
<p>Issuing Office : India Power Corporation limited Plot No. X ,1,2&amp;3, Block -EP SECTOR-V Salt Lake City Kolkata West Bengal 700091 India P : +91 33 6609 4300/08/09/10 F : +91 33 2357 2452</p>	<p>Contact info - MR Swagata Roy (Manager Purchase &amp; Store ) Tel - 9434662936 Email - swagata.roy@indiapower.com</p>
<p>Delivery To : India Power Corporation limited DPS Gen. 1x12 MW  Sundarchak , Burdwan West Bengal - 713360 ,India P :+91 341 2510442 F :+91 341 2511900</p>	

Dear Sir,  
Your offer is invited for the supply of materials/providing services as per following descriptions,specification and indicated quantities.The offer should be submitted as per following format(Please submit your offer in your letter head as per format below).


SL No.	MATERIAL NO.	MAT. DESC	UOM	QTY	DELIVERY DATE
1	150500028N		Kilogram	180.000	08.03.2023

**Full Description**

Rhine Optio 220 Long Life Heavy Duty Premium Grade Grease

Instructions for submission of offer:  
The offer should be submitted as per following format.

1	2	3	4	5	6	7	8	9
Item	UOM	Qty	Rate(Rs)	Amount (Rs) 3X4	Pkg & Forwd As % of 5	Freight & Transit Insurance	GST in % (if applicable)	Total Amount (5+6+7+8)

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Amount Including P&F,ED,ST/VAT(9)	
Freight (10)+VAT on Freight (11)+Transit Insurance(12)	
Total Quoted Price(9+10+11+12)	

**Mode of Submission of Offer :**

**PURPOSE**

Please send offerfor :

Rhine Optio 220 Long Life Heavy Duty Premium Grade Grease  
Or Equivalent.

"PLEASE SUBMIT YOUR OFFER DULY INCORPORATING GST CODE AND HSN/SAC NO "  
OUR GST NO - 19AABCD0340G1Z4

Offer must be submitted mentioning our Enquiry Number, Enquiry Date and the due date of opening. Envelopes without any Enquiry No. Shall be rejected.

**TENDER OPENING PROCESS**

TENDERS AS RECEIVED SHALL BE OPENED IN PRESENCE OF INTERESTED BIDDERS AND EXECUTIVES OF IPCL AS ASSINED. TENDERS SHALL BE OPENED AT PURCHASE DEPARTMENT, CENTRAL OFFICE ON 14.02.23 AT 16:00 HRS.

TENDER SHALL BE SUBMITTED AT CENTRAL OFFICE UPTO 12 HRS ON DUE DATE.

IPCL will not be responsible for any postal/courier delay in receiving offers. To avoid delay, proper care should be taken. Your complete offer as per our price format along with your terms and conditions is to be submitted at the address of the Issuing Office either by hand or by speed post/courier.

IPCL is not bound to accept any bid or lowest bid as received and can decide otherwise during order placement.

Terms & Conditions mentioned herein can be changed or additionally interested after negotiation and on mutual agreement during order placement.

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#### TERMINATION

IPCL MAY CANCEL SPLIT, TERMINATE AND ACCEPT BID OTHER THAN THE LOWEST BID RECEIVED AGAINST THIS TENDER OR ANY OTHER BID EITHER DURING OR AFTER ENQUIRY OR EVEN AFTER ORDER PLACEMENT WITHOUT ASSIGNING ANY REASON.

FORCE MAJEURE CLAUSE AS PER IPCL NORMS SHALL BE ACCEPTABLE TO BOTH PURCHASE AND SELLER.

RISK PURCHASE CLAUSE AND LIQUIDATED DAMAGES CLAUSE SHALL BE APPLICABLE AS PER DPSC NORMS UNLESS WITHDRAWN SPECIFICALLY.

#### PAYMENT TERMS

We prefer a 30 days credit period. We shall try to make payment against your bill/invoice on receipt of material/goods and services in proper condition and after 30 days from the date of receipt of your invoice at IPCL. However delayed payments shall not carry any interest. You may mention your own terms & conditions if above is not acceptable. Deviation from standard payment term may carry negative points during price evaluation.

#### OTHERS

Materials delivery at our DPS unit.  
Desired delivery date 08.03.23

**BIDDER SHALL ALSO COMPLY WITH ALL STATUTORY OBLIGATIONS.**

Bidders are requested to contact user department at DPS to assess the actual job before submission of their offer.

'Liquidated damages'

If the Vendor / Contractor fails to successfully execute, deliver and complete the supply / erection / construction work as specified in the specification , within the stipulated time as mentioned in the contract/ stores order, the vendor / contractor shall be liable to pay to the owner as agreed 'Liquidated damages' and not as penalty , a sum equal to 0.5% of the basic price for each week of delay or any part thereof . However the total basic amount of liquidated damages for delay in

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completion of contract will be subjected to a maximum of 5% of the total basic price.

OR

If the delivery is not completed within the above mentioned delivery date, you shall pay us a sum equivalent to half (0.5%) percent of the Total Basic Value for each week or part thereof delay, subject to a maximum of 5%(Five percent) of the Total Basic Value, in the form of agreed Liquidated Damages - LD. This however is prejudice to any other terms of the order.

Yours Faithfully  
India Power Corporation Limited

Head Of Purchase