



REGISTERED OFFICE INDIA POWER CORPORATION LIMITED PLOT NO: X -1,2& 3 BLOCK EP, SECTOR-V,SALT LAKE City, KOLKATA-700091 P : +91 33 6609 4300 / 08 / 09 / 10 F : +91 33 2357 2452 CST No : 19740080255 ,VAT No : 19740080061	CENTRAL OFFICE : INDIA POWER CORPORATION LIMITED SANCTORIA P.O : DISHERGARH DIST , BURDWAN-713333 , W.B. P : +91 341 6600 454 / 455 / 456 / 457 F : +91 341 6600 464	 
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**REQUEST FOR OFFER**

TO : XXXXX  , 000000, India Ph: Fax: Contact person : Your Vendor No with us : 101105	Enquiry No./Collective No : 2023005754
	Enquiry Date : 04.05.2023  BID Closing Date : 11.05.2023
Issuing Office : India Power Corporation limited Plot No. X ,1,2&3, Block -EP SECTOR-V Salt Lake City Kolkata West Bengal 700091 India P : +91 33 6609 4300/08/09/10 F : +91 33 2357 2452	Type of security Furnished, if Required  NOT APPLICABLE
Delivery To : India Power Corporation limited DPS Gen. 1x12 MW  Sundarchak , Burdwan West Bengal - 713360 ,India P :+91 341 2510442 F :+91 341 2511900	Contact info - MR Swagata Roy (Manager Purchase & Store ) Tel - 9434662936 Email - swagata.roy@indiapower.com

Dear Sir,  
Your offer is invited for the supply of materials/providing services as per following descriptions,specification and indicated quantities.The offer should be submitted as per following format(Please submit your offer in your letter head as per format below).

SL No.	MATERIAL NO.	MAT. DESC	UOM	QTY	DELIVERY DATE
1	150500028N		Kilogram	180.000	02.06.2023



**Full Description**

Rhine Optio 220 Long Life Heavy Duty Premium Grade Grease

Instructions for submission of offer:

The offer should be submitted as per following format.

1	2	3	4	5	6	7	8	9
Item	UOM	Qty	Rate(Rs)	Amount (Rs) 3X4	Pkg & Forwd As % of 5	Freight & Transit Insurance	GST in % (if applicable)	Total Amount (5+6+7+8)

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Amount Including P&F,ED,ST/VAT(9)	
Freight (10)+VAT on Freight (11)+Transit Insurance(12)	
Total Quoted Price(9+10+11+12)	

**Mode of Submission of Offer :**

"PLEASE SUBMIT YOUR OFFER DULY INCORPORATING GST CODE AND HSN/SAC NO "  
OUR GST NO - 19AABCD0340G1Z4

Offer must be submitted mentioning our Enquiry Number, Enquiry Date and the due date of opening. Envelopes without any Enquiry No. Shall be rejected.

**TENDER OPENING PROCESS**

TENDERS AS RECEIVED SHALL BE OPENED IN PRESENCE OF INTERESTED BIDDERS AND EXECUTIVES OF IPCL AS ASSINED. TENDERS SHALL BE OPENED AT PURCHASE DEPARTMENT, CENTRAL OFFICE ON 11.05.2023 AT 16.00 HRS.

TENDER SHALL BE SUBMITTED AT CENTRAL OFFICE UPTO 12 HRS ON DUE DATE.

IPCL will not be responsible for any postal/courier delay in receiving offers. To avoid delay, proper care should be taken. Your complete offer as per our price format along with your terms and conditions is to be submitted at the address of the Issuing Office either by hand or by speed post/courier.

IPCL is not bound to accept any bid or lowest bid as received and can decide otherwise during order placement.

Terms & Conditions mentioned herein can be changed or additionally interested after negotiation and on mutual agreement during order placement.

**TERMINATION**

IPCL MAY CANCEL SPLIT, TERMINATE AND ACCEPT BID OTHER THAN THE LOWEST BID RECEIVED AGAINST THIS TENDER OR ANY OTHER BID EITHER DURING OR AFTER

REGISTERED OFFICE  
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CENTRAL OFFICE :  
INDIA POWER CORPORATION LIMITED  
SANCTORIA  
P.O : DISHERGARH DIST ,  
BURDWAN-713333 , W.B.  
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ENQUIRY OR EVEN AFTER ORDER PLACEMENT WITHOUT ASSIGNING ANY REASON.

FORCE MAJEURE CLAUSE AS PER IPCL NORMS SHALL BE ACCEPTABLE TO BOTH  
PURCHASE AND SELLER.

RISK PURCHASE CLAUSE AND LIQUIDATED DAMAGES CLAUSE SHALL BE APPLICABLE  
AS PER IPCL NORMS UNLESS WITHDRAWN SPECIFICALLY.

#### PAYMENT TERMS

We prefer a 30 days credit period. We shall try to make payment against  
your bill/invoice on receipt of material/goods and services in proper  
condition and after 30 days from the date of receipt of your invoice at  
IPCL. However delayed payments shall not carry any interest. You may  
mention your own terms & conditions if above is not acceptable.  
Deviation from standard payment term may carry negative points during  
price evaluation.

#### OTHERS

Materials delivery at our Dishergarh unit.  
Desired delivery date 02.06.2023.

If your organisation is registered under Micro, Small & Medium  
Enterprise Act 2006, you are required to submit the requisite document  
in support of that along with offer. If you do not submit any such  
document we shall consider you as SME Vendor & no benefit as  
allowed in the said law shall be applicable in your said case.

BIDDER SHALL ALSO COMPLY WITH ALL STATUTORY OBLIGATIONS.

Bidders are requested to contact user department at DPS to assess the  
actual job before submission of their offer.

Yours Faithfully  
India Power Corporation Limited

Head Of Purchase