



REGISTERED OFFICE INDIA POWER CORPORATION LIMITED PLOT NO: X -1,2& 3 BLOCK EP, SECTOR-V,SALT LAKE City, KOLKATA-700091 P : +91 33 6609 4300 / 08 / 09 / 10 F : +91 33 2357 2452 CST No : 19740080255 ,VAT No : 19740080061	CENTRAL OFFICE : INDIA POWER CORPORATION LIMITED SANCTORIA P.O : DISHERGARH DIST , BURDWAN-713333 , W.B. P : +91 341 6600 454 / 455 / 456 / 457 F : +91 341 6600 464	 
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**REQUEST FOR OFFER**

TO : XXXXX  , 000000, India Ph: Fax: Contact person : Your Vendor No with us : 101105	Enquiry No./Collective No : 2023005957
	Enquiry Date : 01.11.2023
	BID Closing Date : <b>07.11.2023</b>
	Type of security Furnished, if Required  NOT APPLICABLE
Issuing Office : India Power Corporation limited Plot No. X ,1,2&3, Block -EP SECTOR-V Salt Lake City Kolkata West Bengal 700091 India P : +91 33 6609 4300/08/09/10 F : +91 33 2357 2452	Contact info - MR Bibek Saha. (Assistant Manager Purchase ) Tel - +913366094300 Email - bibek.saha@indiapower.com

Dear Sir,  
Your offer is invited for the supply of materials/providing services as per following descriptions,specification and indicated quantities.The offer should be submitted as per following format(Please submit your offer in your letter head as per format below).

SL No.	MATERIAL NO.	MAT. DESC	UOM	QTY	DELIVERY DATE
1	472400089N		each	9.000	15.12.2023
<b>Full Description</b> METRAVI Make Digital Leakage Current tester, Model:6054, Range 200mA to 200 Amps					
2	472400090N		each	5.000	15.12.2023
<b>Full Description</b> WACO make, 500 VOLT - 1000 MOHMS, ANALOGUE DISPLAY, METAL BODY, HAND DRIVEN, INSULATION TESTER Model : WI 505 Range conforms to IS: 2992:1980.					

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3	472400091N		each	4.000	15.12.2023
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**Full Description**

METRAVI make Digital Multimeter, Model: 23S-TRMS having Backlit LCD, NCV, Data Hold, Peak Hold, Relative, Auto Power Off, Dual Display to show Voltage & Current with Frequency on the same screen, AC/DC Voltage, AC/ DC Current 10A, Continuity Test both Audio and Visual.

4	472400092N		each	3.000	15.12.2023
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**Full Description**

METRAVI MAKE, Model: DIT-916 Digital Insulation Tester for 500V / 1000V / 2500V / 5000V Insulation resistance measurement up to 1T #, User selectable programmable timer (10s to 30 min), Automatic discharge of test object after completion of measurement, Diagnostic tools, Polarization index (PI), Dielectric absorption ratio (DAR), USB PC Interface

**Instructions for submission of offer:**

The offer should be submitted as per following format.

1	2	3	4	5	6	7	8	9
Item	UOM	Qty	Rate(Rs)	Amount (Rs) 3X4	Pkg & Forwd As % of 5	Freight & Transit Insurance	GST in % (if applicable)	Total Amount (5+6+7+8)

Amount Including P&F,ED,ST/VAT(9)	
Freight (10)+VAT on Freight (11)+Transit Insurance(12)	
Total Quoted Price(9+10+11+12)	

**Mode of Submission of Offer :**

"PLEASE SUBMIT YOUR OFFER DULY INCORPORATING GST CODE AND HSN/SAC NO " OUR GST NO - 19AABCD0340G1Z4

Offer must be submitted mentioning our Enquiry Number, Enquiry Date and the due date of opening. Envelopes without any Enquiry No. Shall be rejected.

TENDER OPENING PROCESS

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CENTRAL OFFICE :  
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TENDERS AS RECEIVED SHALL BE OPENED IN PRESENCE OF INTERESTED BIDDERS AND EXECUTIVES OF IPCL AS ASSINED. TENDERS SHALL BE OPENED AT PURCHASE DEPARTMENT, HEAD OFFICE ON 07.11.2023 AT 16.00 HRS.

TENDER SHALL BE SUBMITTED AT HEAD OFFICE UPTO 12 HRS ON DUE DATE.

IPCL will not be responsible for any postal/courier delay in receiving offers. To avoid delay, proper care should be taken. Your complete offer as per our price format along with your terms and conditions is to be submitted at the address of the Issuing Office either by hand or by speed post/courier.

IPCL is not bound to accept any bid or lowest bid as received and can decide otherwise during order placement.

Terms & Conditions mentioned herein can be changed or additionally interested after negotiation and on mutual agreement during order placement.

#### TERMINATION

IPCL MAY CANCEL SPLIT, TERMINATE AND ACCEPT BID OTHER THAN THE LOWEST BID RECEIVED AGAINST THIS TENDER OR ANY OTHER BID EITHER DURING OR AFTER ENQUIRY OR EVEN AFTER ORDER PLACEMENT WITHOUT ASSIGNING ANY REASON.

FORCE MAJEURE CLAUSE AS PER IPCL NORMS SHALL BE ACCEPTABLE TO BOTH PURCHASE AND SELLER.

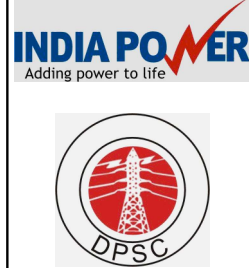
RISK PURCHASE CLAUSE AND LIQUIDATED DAMAGES CLAUSE SHALL BE APPLICABLE AS PER DPSC NORMS UNLESS WITHDRAWN SPECIFICALLY.

#### PAYMENT TERMS

We prefer a 30 days credit period. We shall try to make payment against your bill/invoice on receipt of material/goods and services in proper condition and after 30 days from the date of receipt of your invoice at IPCL. However delayed payments shall not carry any interest. You may mention your own terms & conditions if above is not acceptable. Deviation from standard payment term may carry negative points during price evaluation.

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#### OTHERS

Materials delivery at our SPS unit,Asansol.

Desired delivery within 15.12.2023

If your organisation is registered under Micro, Small & Medium Enterprise Act 2006, you are required to submit the requisite document in support of that along with offer. If you do not submit any such document we shall consider you as SME Vendor & no benefit as allowed in the said law shall be applicable in your said case.

**BIDDER SHALL ALSO COMPLY WITH ALL STATUTORY OBLIGATIONS.**

Bidders are requested to contact user department at HO to assess the actual job before submission of their offer.

Yours Faithfully  
India Power Corporation Limited

Head Of Purchase